



TROJAN TRACKS SUMMER 2011-12

Welcome to Petaluma High School!

SCHEDULE DISTRIBUTION (Registration) Trojan Roll Call will be held in the multi on Thursday, August 11; Friday, August 12 and Monday, August 15. You may come in **any** time during the hours of 8:30 and 3:30. If you cannot attend during the above times, please return your registration materials to the multi-purpose room on Wednesday, August 17, beginning at 8:00 a.m. **During registration, some teachers post a list of supplies needed for the first week of school. Be sure to check in the multi-purpose room.**

VOLUNTEERS NEEDED: The PTSA is looking for volunteers. If you can spare some time, please contact Jonna Intoschi (PTSA President) at jintoschi@comcast.net. Volunteering is a wonderful way of getting to know people at Petaluma High.

CLASS SCHEDULES: Before picking up your schedule, please do the following:

- Clear your FINES with Mrs. Camotta in the finance office
- Bring an EMERGENCY CARD, **completed and signed**
- Bring INTERNET USE AGREEMENT/PERMISSION TO PUBLISH ON THE INTERNET form, **completed and signed in 4 places**
- Bring completed STUDENT REGISTRATION INFORMATION form, **signed on front and back**
- Have submitted PROOF OF Tdap IMMUNIZATION or the Waiver form
- Bring **signed** Signature sheet for the Student/parent Handbook and Calendar
- Have your picture taken for your I.D. card and yearbook

THE FIRST DAY OF SCHOOL is Wednesday, August 17 with students attending “**A**” day classes, periods 1 through 3, from 10:15 until 3:00. There will be no **zero hour** class on Wednesday. **Zero hour** classes will begin at 7:30 sharp on Thursday, August 18th. Class schedule for all grades for the first day of school will be:

10:15-11:35 1st Period
11:35-12:10 Lunch
12:15- 1:35 2nd Period
1:40- 3:00 3rd Period

FRESHMAN ORIENTATION: Freshman Orientation will be held on Wednesday, August 17 from 8:30 to 10:00. All Freshman should meet in the gym at 8:30.

SHORTENED WEDNESDAYS: Every Wednesday is “shortened” and students are dismissed at 2:10 p.m.

PLANNERS: provided by site council, will be distributed to students during the first week of school. Keep the planners . . . in some classes, students are required to use their planner as part of their grade!

BACK TO SCHOOL NIGHT: Please mark your calendars for Tuesday, August 30. A barbeque is at 5:30 and then all parents may meet teachers from 6:30–8:40. See you there!

FRESHMAN PARENT NIGHT: A Freshman Parent Information Night will be held on September 21st at 7:00 p.m.

CALENDAR/EXAM DATES: As you plan your family events, please note our school calendar. Dates and events are subject to change, however, and you should check our website at www.petalumahighschool.org for the latest information. **Final exams will be given December 20-22** and semester 1 ends December 22. Fall grading periods end on September 22 and October 28 and spring grading periods end on February 16 and April 5. **Final exams will be given May 23-25** and semester 2 ends May 25. The last day of school is **May 25**.

SCHOOL OFFICE HOURS are 7:30 a.m. to 4:00 p.m. The student assistance center (attendance office) opens at 7:30 for zero hour admittance notes and off-campus passes and it closes at 4:00.

CONTACTING TEACHERS: Parents may access the teacher voicemail line at 778-4926. A list of teacher extensions is listed in the student/parent handbook. In addition, many teachers use email. At the beginning of the year, look for email addresses in information that teachers give to parents and on-line at www.petalumahighschool.org.

CONTACTING COUNSELORS: The best way to contact your student's counselor is by email. You may also call the Counseling Office at 778-4779 to reach a counselor. If you would like to meet with your student's counselor we welcome the opportunity to talk with you and your student. Please schedule an appointment, either by email or phoning the office.

STUDENT BODY CARD ("ASB" CARD): The ASB card allows entrance at a reduced cost to school-sponsored activities. Proceeds from the sale of ASB cards support student activities. Student government officers, members of clubs, and participants in sports and extra-curricular activities are required to obtain an ASB card.

STUDENT I.D. CARD: A photo I.D. card is required for every student. It contains a bar code needed to check out textbooks and library books. The I.D. card is needed to verify identity when requested and for juniors and seniors to leave campus during lunch. Students should carry their PHS photo I.D. at all times.

INSURANCE information is available in your registration packet. State law requires that coverage be made available to all students enrolled in public schools. Petaluma High does not provide medical coverage for injuries sustained on campus or when participating in school-related activities.

CLASS SCHEDULE CHANGES: Changes of classes will be considered when students have been incorrectly placed in a class. Depending on the circumstances, a student may change classes within the first two weeks of the semester if there is room in other classes. Requests should be made to the counseling department. **ALL CLASSES** on your schedule must be attended **EACH** day until an official change has been made.

SPORTS CLEARANCE PACKETS are available in the main office at PHS or you can download the forms from the home page on our website at www.petalumahighschool.org. Fall sports begin August 15.

P.E. CLOTHING: Standard clothing for all P.E. classes includes:

- Purple shorts
- Ash colored T-shirts with PHS lettering
- No pockets or zippers
- Athletic or running shoes and athletic socks.
- Sweats or warm-ups are recommended for cold weather activities. Solid colors only.

P.E. clothes will be sold in the locker room during registration and the first week of school. Shirts and shorts each cost \$10.00. All P.E. clothing must be marked with the student's name in permanent ink. This can be done in the P.E. Dept.

LOCKERS: Individual lockers will be assigned upon request beginning the 2nd week of school. Students may choose a locker partner of the same gender. A student I.D. will be required. When all lockers have been assigned, students who have not chosen a locker partner may be given one. Lockers are a school facility loaned to students for their convenience. School officials retain the right to reassign, assign or deny lockers to students and, once assigned, to examine, repair, and change the combination or other acts needed to maintain good locker facilities.

SCHOOL PICTURES: School I.D. and yearbook pictures will be taken at registration. If you plan to order pictures, please pay for them at this time. Your student I.D. will be provided at no cost. If you miss registration, the photographer will be here at 8:00 a.m. on August 17, the first day of school. There will be a make-up day on September 23rd. **FOR PRICES AND INFORMATION, SEE THE PICTURE ORDER FORMS**, located elsewhere in this registration packet.

PHS WEBSITE: Please visit our website at www.petalumahighschool.org. Our website contains up to date information from administrators, counselors and school groups & clubs. You can also access the daily bulletin and our bi-monthly Newsletter, Trojan Tracks. While visiting our site, please be sure to join the PHS email list to receive the latest information from PHS!

TROY'S STUDENT STORE: After the first few days of school, Troy's, our student store, will be open every day at tutorial and lunch for snacks, school supplies and Trojan wear. When you need an item, check us out!